



UNIVERSITY OF CALIFORNIA, RIVERSIDE INVITES APPLICATIONS FOR THE POSITION OF

POLICE OFFICER (5 Positions)

❖ **About UC Riverside:**

In the Heart of Inland Southern California, UC Riverside is located on nearly 1,200 acres near Box Springs Mountain in Southern California, the park-like campus provides convenient access to the vibrant and growing Inland region. The campus is a living laboratory for the exploration of issues critical to growing communities — air, water, energy, transportation, politics, the arts, history and culture. UCR gives every student the resources to explore, engage, imagine and excel.

At UC Riverside we celebrate diversity and are proud of our #4 ranking among the nation for most diverse universities (US News and World Report 2011). Become part of a place that fosters success for all its constituents, students, faculty, and staff, and where work/life balance and campus culture are integral to our way of life. UCR is ranked 41st among top public universities (US News and World Report 2011) and is an affirmative action and equal opportunity employer, with a commitment to workforce diversity.

❖ **About UC Riverside Police Department:**

The Police Department, Riverside contributes to the quality of life and a safe environment in our community, by providing professional law enforcement services. We meet the challenge of providing these services, by basing our work standards on shared values of service to our community, integrity, responsibility, accountability, professionalism, pride, and satisfaction in our profession.

❖ **Essential Functions:**

The primary mission of the University of California Police is the protection of life and property on University property. The primary goal of the department is to accomplish its mission in a manner which enhances and supports the University's ability to deliver quality higher education and research opportunities in a peaceful environment.

To provide guidance for officers tasked with accomplishing the stated mission within department policies and procedures, and as defined within their assigned responsibilities and duties.

Individual responsibilities of officers are described in the Universitywide Police Policies and Procedures manual and local UC Riverside Police Policy manual.

Key Responsibilities Include:

- Officers conduct vehicle, foot and/or bike patrols within a beat encompassing their primary jurisdiction, with emphasis on campus buildings, facilities, grounds, roadways and housing areas.
 - Patrol campus grounds, buildings, and facilities for crimes in progress, evidence of past crimes, hazardous conditions and security deficiencies, investigation and reporting same.
 - Monitor vehicular and pedestrian traffic, and enforce applicable safety laws, rules, regulations by warning and /or citation.
 - Investigate suspicious circumstances, persons, and/or vehicles observed.
 - Deter and detect criminal activity.
- Officers are expected to provide timely and appropriate responses to calls-for-services, which include but are not limited to: Responding to in progress or past crimes, alarms (fire, burglary, robbery, unknown trouble, etc.), providing public services (e.g., crime reports, keeping the peace, traffic accidents, suspicious circumstances etc.), responding to medical aid requests and other reasonable requests for police assistance or assignments as determined by the department.
- Officers observe or respond to incidents which may lead to criminal or civil investigations. As a result of these investigations, officers:
 - Make arrests when necessary and appropriate.
 - Write reports.
 - Perform crime scene investigations to collect and preserve physical evidence.
 - Testify in court proceedings.
 - Perform other related and appropriate tasks.
- Officers may be assigned to other related duties/tasks, such as: community relations presentations, administrative research projects, short-term special assignments, mutual aid assignments for other law enforcement agencies (UCPD and others etc.)

Key Responsibilities Continued:

- Patrol officers are also eligible for appointment to special assignments (when and where they are utilized), including: Investigator, Field Training Officer, Crime Prevention Officer, UNET Team, and/or other positions/assignments designated by the Chief of Police. Officers assigned to these "Specialty Assignments" are eligible to receive additional compensation, and their job descriptions will vary with that of a patrol officer.

❖ Minimum Requirements:

- U.S. citizenship
- 21 years of age or older
- U.S. High school diploma; GED certificate; high school equivalency certificate; or a two (2) year, four (4) year, or advanced degree from an accredited or approved college/university
- Vision no less than 20/100, correctable to at least 20/30 in both eyes; normal color vision (an exception for contact lenses is available)
- No hearing impairment
- Ability to successfully complete the minimum POST physical agility requirements
- No felony convictions (pursuant to Government Code 1029)
- Possession of a valid, class "C" California driver's license with a prudent driving record, as evidenced by DMV report
- Successful completion of oral interview(s); extensive background investigation: medical and psychological examinations
- Ability and willingness to work in an environment which demands high police officer integrity and accountability, personal involvement in the community as a problem solving resource and the ability to be a friendly outgoing, caring and approachable person
- Ability and willingness to work rotation shifts with changing days off, in a twenty-four, seven-day operation. Ability to meet the rigorous mental and physical requirements of police work, and work effectively under pressure in potentially hazardous or ambiguous situations
- Ability and willingness to work with allied law enforcement agencies in a task force cooperative Community Policing venture
- Strong oral and written communication skills
- Basic computer proficiency

❖ Preferred Qualifications:

- Current or recent University of California affiliation as a student or staff member
- Graduation from a POST approved police academy or employment as a peace officer by a law enforcement agency as defined in Penal Code section 803.1 or 803.2 (subsection a-d) within two years of date of appointment
- Knowledge and understanding of current police practices, protocols and procedures
- Knowledge and understanding of the workings of the California criminal justice system
- Knowledge and understanding of local, state and federal laws applicable to the police function generally, and to the University of California police function specifically

❖ Conditions of Employment:

This is a **full-time, career** position. The standard work schedule will be negotiated at the time of hire with the Assistant Chief of Police. The position will require the ability to work overtime or irregular hours as needed and to respond to emergencies or major scenes. The salary range is \$69,432 - \$87,324 annually. The final salary placement to be determined at the time of hire.

As a condition of employment, incumbents must successfully meet the following POST mandated standards:

- Fingerprint and criminal history check of local, state, and national files
- Background investigation to ensure good moral character
- Medical and psychological suitability examinations
- An oral interview by the department head or representative(s)
- A measure of reading and writing ability
- Additionally, requirements regarding the conduct of the background investigation, and medical and psychological examinations are detailed in POST Commission Regulations 9053, 9054, and 9055.

❖ Benefits of Belonging:

We offer a comprehensive compensation and benefits package. For information about our generous *employee* benefits package, please visit our website At Your Service:

http://atyourservice.ucop.edu/employees/new_employee/orientation.html.

❖ Application Instructions:

To apply for this position, please click the HR JOBS link at the bottom of this page, if you are viewing this flier on the UCR Business and Administrative Services website. You may also apply for this position by visiting our website <http://jobs.ucr.edu> and selecting the browse jobs link. The Police Officer position number is **201407087364**. **Filing Date:** Open Until Filled.